



2020 IAHEMA ANNUAL STATE
MEETING
CANCELED DUE TO COVID-19





2019-2020 Annual Report to Membership

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IaHIMA PRESIDENT REPORT

Our Mission: As the membership organization of health information management professionals in Iowa, IaHIMA is the leader in developing, promoting and advancing the Health Information Management profession in Iowa. IaHIMA is committed to the quality of health information for the benefits of the patients, providers and other users of health information.

Our Vision: IaHIMA supports its membership’s goal of quality patient care through the effective management of health information. As an organization, IaHIMA:

- provides innovative, educational and professional support for its diverse membership.
- maintains an active role in determining and influencing national, state and local policy initiatives.
- establishes a fiscally responsible structure that incorporates the flexibility to meet changing needs.
- continually assesses the healthcare environment and rapidly responds through communication and action.

The main objective of the Annual Member Business Meeting is to present a summary of the work accomplished during the year to the members and to hear from the members on any thoughts, comments, questions, etc. that they may have. Due to the COVID-19 pandemic, the board is considering either cancelling the meeting and providing the members with the annual report, recording the meeting, or offering a meeting via teleconference. Details of this year’s accomplishments are found throughout the entire report.

As my term as President comes to an end, I want to thank the IaHIMA members for the opportunity to serve in this capacity. It has been a valuable experience both personally and professionally. IaHIMA is a well-respected and highly-regarded association, and it has been such an honor just to be a part of a leadership team. I have been fortunate to have worked closely with such quality board and committee members and appreciate all they’ve done for me as well as IAHIMA during my term as president. The Board’s accomplishments over the past year have been a team effort. There have been so many noteworthy moments, I have learned a lot being the president of IaHIMA, although it does take an additional amount of time and dedication, it has been a great learning opportunity. Connecting with the AHIMA members and working with the IaHIMA board has been invaluable.

I look forward to continuing to support the IaHIMA leadership as Past President, and in particular our incoming President Michele Flattery, as she continues to plan and lead the association's future path. Michele has served on the IAHEMA Board for several years, is very ambitious and enthusiastic and has a lot of great ideas. The association could not be in more capable hands.

In July, 2019 I attended the annual AHIMA Leadership Symposium with President Elect, Michele Flattery where Valerie Watzlaf, PhD, MPH, RHIA, FAHIMA and Wylecia Wiggs Harris, PhD, CAE shared AHIMA's new Vision, Mission and Strategy to achieve future success. Their long-term vision is to lay the foundation for innovation and greater impact within the healthcare ecosystem by 2023. Their mission statement is Empowering People, To Impact Health. Their new vision is "A world where trusted information transforms health and healthcare by connecting people, systems, and ideas."

The Board has had a busy year with several Board of Director meetings and conference calls. The Board met several times throughout the year and was able to utilize a meeting room in at Telligen. However, due to the nature of their new contract work, as well as the limited funding resources and staffing capacity, they were no longer able to continue providing a liaison to the meetings nor a space for our board meetings. On behalf of the IaHIMA board, I would like to thank Sandy Swallow and Fran Ott at Telligen for serving as a liaison and hosting our board meetings in their conference room. The Board had to scramble to find a new location to meet. Due to past contracts as well as future contracts with Prairie Meadows, Michele was able to reserve a meeting room there so the next several board meetings will be held at Prairie Meadows.

A few things the board accomplished this year was updating policies and procedures and developing a strategic plan. The Board reviewed all of the policies and IaHIMA Secretary Kim Barth, worked hard at getting all of the policies revised and created a P&P review worksheet to keep track of when they are reviewed and updated. I created a very long and detailed calendar for IaHIMA Board members, including all of the HOD webinars, IaHIMA board meetings, and AHIMA annual leadership meetings. This was created mostly in an attempt to keep me on track, but also to help new members as well as seasoned board members, in knowing what to expect each month. We discussed goals, planned the annual meeting, and strategic plan during most of the meetings. Our communications Liaison, Abbi Telford, put out several newsletters over the past year and I for one, think she did an amazing job! She has some great plans for future newsletters.

One thing I had planned this year was to discuss and create committees to help IaHIMA board accomplish more but with so many other agenda items and COVID-19, I did not get it accomplished. Some of the committees I had planned was a Legislative committee to help Carrie Arens, IaHIMA's Legislative liaison, keep up with all of the legislative activities, an Education Committee to put together more opportunities for CEU's throughout the year. I also wanted to create and volunteer to be on a roundtable committee, to help the Coding Roundtable liaisons, Krystal Lloyd and MariBeth Schneider plan district roundtables to include coding, Privacy and Security, and Leadership. Michele, the President Elect and I had several conversations as to what we would like that to look like and will revisit that idea.

In September, I attended the AHIMA 19, Health Data and Information Conference with the other Iowa Delegates, MariBeth Schneider, Michelle Flattery, and Deb Ryan. We attended the 2019 House of Delegates meeting with the total number of delegates in attendance being 211. There were four action forums for the delegates to review and discuss in breakout sessions, and develop recommendations. AHIMA also created a Governance Task Force charged with reviewing and transforming the governance of AHIMA.

In March, 2020 Michelle Flattery, Carrie Arens, and I made plans to attend the Advocacy Summit in Washington. This Event was scheduled to take place on March 23rd and 24th. Unfortunately, due to the COVID-19 pandemic, AHIMA had no choice but to cancel the Advocacy Summit. However, Carrie, the legislative liaison, continues to monitor current healthcare legislation to keep us informed. See Carrie's report for more information on areas of legislation and regulations AHIMA and IaHIMA will be advocating. IaHIMA encourages all of our members to use the resources provided by AHIMA to contact their state and national elected officials when there is a call to action.

- AHIMA Advocacy & Public Policy Center <http://www.ahima.org/about/advocacy>
- Find Your State and Federal Legislators <http://iga.in.gov/legislative/find-legislators/>

AHIMA's advocacy and public policy team actively monitors, responds and participates in national policy and industry initiatives to shape and guide issues that are important to the health information management profession. The Advocacy and Public Policy Center is your central resource for activities, analyses, link, and events.

AHIMA Congressional District Meeting Resource Guide <http://bok.ahima.org/doc?oid=302897#.XkwCgmhKjIU>

This resource guide is a great tool for meeting with your federal (or state) elected senators or representatives. This guide covers identifying your elected officials, requesting, preparing, and conducting a meeting, along with follow-up to the meeting. The guide explains maintaining HIM advocacy, a congressional visit checklist, a meeting request template, and additional resources. (January 2020)

The Directors Krystal Lloyd and Debbie Sylvester worked very hard and planned a very fun and educational annual meeting. They mixed things up, invited non-traditional vendors, and with the board's suggestions, planned several fun activities for the members, including yoga and a scavenger hunt and a few other new fun activities this year! I was truly looking forward to such a great annual meeting. However, the health and well-being of IaHIMA members, speakers, staff, and guests is our first priority. Our primary concern is protecting everyone involved with the annual meeting from contracting or spreading COVID-19. After much discussion, the Board made the difficult decision to cancel the meeting. With all of the uncertainty, and all of the planning, and work involved we decided to cancel, not to postpone, for fear of having to cancel again. So over the next several months the Board will be exchanging emails, having phone conferences, and hopefully soon a face-to-face meeting to look at alternate opportunities to offer CEU's. Unfortunately right now, the board members all have full-time jobs and have been very overwhelmed with all of the COVID 19 issues. However, I can assure you they haven't forgotten the IaHIMA members who are most likely also very busy, and will continue to plan for alternate ways to offer CEU's.

We are facing unprecedented times with the developing news of the COVID-19 pandemic. Iowa will face its own healthcare crisis as our facilities are tested to their limit. As HIM professionals, we work behind-the-scenes to do our part. Dr. Wylecia Wiggs Harris has an excellent update on AHIMA's response. Over the next few weeks, COVID-19 will continue to overwhelm our country's healthcare system. The immediate future is filled with uncertainty, but we can overcome it together (while practicing social distancing).

IaHIMA board is making plans for the changeover board meeting in June 2020. The incoming, remaining and outgoing board will offer and share with each other recommendations, changes and knowledge for a smooth transition.

Again, a big thank you to the IaHIMA membership for allowing me the opportunity to serve, I walk away with memories and friendships that I will forever cherish. Also, thank you to the members of the IaHIMA board. This past year you truly proved that the IaHIMA Board is a dedicated team that went through quite a bit with so many things happening beyond our control, Team members make a huge difference. Remember, "The strength of the team is each individual member.....the strength of each member is the team." – Phil Jackson

Respectfully,

Gayla Smith, IaHIMA 2019-2020 President

Strategic Plan

IaHIMA Strategic Plan 2019-2020 and Beyond				
Goal	Timeframe	Actions	Responsible Person(s)	Progress at Each meeting
Financial Stability	Ongoing	Focus on finances will be an over-arching theme of the year. All decisions made by the Board will ask what is the financial impact? Can we afford this? Is this the best use of our limited funds?	IaHIMA Board	
Iowa Hill Day/State Advocacy	Ongoing	Be prepared for Hill Day;	Legislative Liaison; Delegates	
Iowa Legal Handbook	Ongoing	Continue to advertise the Legal Handbook in our communications to the members and on the IaHIMA website. Promote 4 times year	BOD; Communications Liaison	Delay promoting until updates
Attract 15-20 Vendors for the IaHIMA Annual Meeting	Prior to each IaHIMA Annual Meeting	Increase income from Vendors by increasing Vendor participation	First-Year Director; Second-Year Director; Sr. Director -all IaHIMA Board Members	
District Meetings & Liaisons	Ongoing	Liaisons report at each board meeting; Require at least 1 meeting in each district yearly –	District Liaisons; Volunteers;	
Engage members	Ongoing	Ask members to get involved, Survey the membership about their needs (educational and otherwise) in order to better serve. Create schedule for required updates (newsletters; posts to each social media site; recruit students/volunteers for projects	Liaisons; Volunteers; project committee	
Enhance IaHIMA member knowledge, education and credentials	Ongoing	Have a session at the IaHIMA State Meeting about how to advance your education and/or gain credentials; Create Roadshow/Alternate Board members to attend)	Education Liaison; committee; 1 st Year Director	
Nominate IaHIMA member(s) for state and national awards.	Ongoing	Utilize Triumph Awards to promote and recognize IaHIMA volunteer efforts; Nominate IaHIMA for CSA Awards for specific volunteer efforts; Review requirements for IaHIMA Distinguished member award ;roundtables; (RACE award)	2 nd & 3 rd Year Director; President/Board Committee	Due in November
Quarterly Roundtables in each district/	Ongoing	Volunteers- Committee to get quarterly roundtables up and running or IaHIMA 1-day meeting in each district. Hold roundtable session at Annual meeting-get volunteers from each district to host 1 st meeting	President; Coding Roundtable Coordinator; project volunteer	
Partner with other organizations	2020	Partner with other organizations	Board	
Promote the HIM profession	Ongoing	PLAN - Outreach to high school students via career fairs, small offices who may not hire certified HIM staff and job services to promote the HIM profession. We will utilize the materials from AHIMA for fairs and site visits. We will also begin to fully utilize our social medial platforms to connect with the younger generation. Ask Board members/education liaisons to visit local high school career fair. Reach out to job services with educational materials.	? Clinical coding liaisons, Education liaisons, volunteers	
Develop Calendar Timeline Master Copy	Ongoing	Each board member develop and present timeline for position. Board develop Master Copy with all timelines (meetings/activities) Yearly timeline –copy for all board members	Board/Volunteer	



Legislative Liaison Report

Submitted by Carrie Arens, MHIIM, RHIT

AHIMA continues to work toward the goal of a national patient identifier. See the email below from Lesley Kadlec:

Hello Everyone,

As the Senate leaves town today for August district work period, we wanted to provide a quick update on where things are with the patient matching issue in Congress and to ask for your assistance as our state advocacy leaders. (If you are new to the state advocacy leaders team, welcome!)

In June of this year the House adopted an amendment that would strike language in the FY20 Labor, Health and Human Services, Education (Labor-HHS) Appropriations bill that prohibits the US Department of Health and Human Services from using federal funds to promulgate or adopt a unique patient identifier. Striking this language will provide the US Department of Health and Human Services the ability to evaluate a full range of patient matching solutions and enable it to work with the private sector to identify a solution that is cost-effective, scalable, secure and one that protects patient privacy.

Now that a budget deal has materialized, when the Senate returns in September, we expect them to quickly take up the Senate FY20 Labor-HHS appropriations bill. Along these lines, we are trying to build grassroots support for the Senate to reject inclusion of this outdated language as the House did in June.

Along these lines, we've created a [new engagement at AHIMA's Advocacy Action Center](#) and **we have two favors to ask—**

- (1) **Head to the [Advocacy Action center](#) to contact your US Senator about this critical issue.**
- (2) **Encourage others within your CSA to take action as well.**

Our goal between now and September is to garner as much grassroots support as possible to continue to move this issue forward.

We will continue to keep you updated on our efforts over the next few weeks. In the meantime, if you have any questions or concerns, please do not hesitate to reach out to us!

Lesley Kadlec, MA, RHIA, CHDA

Director, Policy and State Advocacy Engagement | Policy & Government Relations

AHIMA | American Health Information Management Association
1730 M Street, NW, Suite 502 | Washington, DC 2003

I participated in the State Advocacy Leader Webinar on 1/8/20. The reviewed the 2020 Advocacy Priorities for AHIMA.



In 2020, in support of our vision of a world where trusted information transforms health and healthcare by connecting people, systems, and ideas, AHIMA will advocate for legislation and regulations in the following areas:



Empowering People to Impact Health



There is also a new AHIMA Congressional District Meeting Resource Guide – free to all members. Helps you prepare and plan for district meetings with your congressmen/staff.

The AHIMA Advocacy Summer for 2020 was cancelled due to COVID-19, but AHIMA did do a Virtual Hill Day focusing on:

- Patient identification: <http://cqrcengage.com/ahima/app/take-action?engagementId=506554>
- Modernization of Health Information Laws to Help Stem the Tide of Opioid Misuse: <http://cqrcengage.com/ahima/app/take-action?engagementId=50655>

We do continue to sell the Iowa Guide to Medical Records Law, and are anticipating an update to it in the near future.

Respectfully submitted,

Carrie Arens, MHIIM, RHIT
IaHIMA Legislative Liaison



District A Annual Summary

We had a District A Fall meeting at Avera Merrill Pioneer in Rock Rapids Iowa on Tuesday October 29, 2019. We had 25 people attend the meeting. We offered 5 CUS for the meeting.

We also had a Spring Meeting scheduled in May but we had to cancel that due to the CORVID-19 virus. That was scheduled at Buena Vista Health Center in Storm Lake. We will reschedule that one for later when the travel restrictions are lifted.

We also hope to have a Fall Meeting in Boone Iowa. Nothing has been scheduled for that yet.

Connie Kirschten, RHIT

District A Liaison



District C Liaison Report

2019-2020 District C Annual Report

Submitted by Sarah Cottington, 2019-2020 IaHIMA District C Liaison

Since last April, District C has had one Health Information Management continuing education session held at Indian Hills Community College with virtual attendance available.

May 2, 2019 HIT CEU Session - On May 2nd we held an HIT CEU session at Indian Hills Community College in conjunction with our Spring Health Informatics Advisory Committee. We provided an education session on Important Coding Strategies with two hours of presentation.

Session A- Building Your Coding House on a Rock- A Detailed Study of the Conventions & Guidelines

Take your coding to the next level with this very detailed study of Sections I.A., I.B., II, and III of the Official Coding Guidelines. Beginning with the conventions and ending with the criteria for reporting additional diagnoses, we will teach this material from the perspective of an auditor, giving you insight to help you avoid critical and costly coding errors. We will learn the skill of developing rationale to support our coding decisions based on the correct hierarchy.

Session B- : Important Details for Coding Injections, Infusions, and Hydration

There are a lot of details to know when coding injections, infusions, and hydration. Accurate code assignment cannot be done without knowing who you are billing for, the route of administration and the time given. This presentation will cover Elements of documentation; types of services (initial, subsequent, concurrent, and prolonged) and their definitions, and compare facility vs physician coding. We will look at some scenarios and also discuss some of the issues that coders face when coding for these service, such as what to do when you have two “initial” services.

Presenters:

Katherine Isbell, RHIA, CDIP, CCS, AHIMA-Approved ICD-10-CM/PCS Trainer (Session A)
Stacy Hartstine, RHIT, CCS, AHIMA Approved ICD 10 CM/PCS Trainer (Session B)

CEU’s: There were 2.0 contact hours approved by the Iowa Board of Nursing. The two contact hours for HIM professionals were accepted by AHIMA or AAPC. There was no cost for those who audited the session. For those who requested a continuing education certificate, the cost was \$10.

Attendance: In-person or virtual attendance was available.

Total Attendance:	118
In Person Attendance:	15
Virtual Attendance:	76 (With CEU’s)
Free Virtual Attendance:	27 (No CEU’s)

Upcoming Session May 7, 2020: We are planning to hold an educational session on May 7, 2020 regarding a coding education topic. Virtual attendance will be available.

Remember, at any time, if anyone has a question or topic they would like to send out to our district, Sarah would be happy to forward it to the District C IAHEMA membership. Also, if you have a suggestion for a topic you would like to have for a CEU session, please forward it to Sarah.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sarah Cottingham".

Sarah Cottingham,

IaHEMA District C Liaison



Coding Co-Liaison Report to the Membership

By MariBeth Schneider, MS, RHIA, FAHIMA; AHIMA-Approved ICD-10-CM/PCS Trainer

Thank you for the opportunity to serve as the IaHIMA Coding Co-Liaison along with Krystal Lloyd. I was involved in the following coding related activities throughout the 2019-2020 year.

1. Completed the IaHIMA State of the State Coding Roundtable Coordinator annual report for AHIMA.
2. Participated in the AHIMA Coding Roundtable Coordinator webinars and conference calls as allowed by my schedule. Accessed the recordings and Engage community information to learn the latest when not present in person. Shared information given.
3. Attended IaHIMA Board meetings and presented new material via Board reports to keep the Board aware of changes and updates related to the coding profession.
4. Gave input for the Coding Roundtable at the Annual Meeting and at District A Meeting.

I was also able to attend the AHIMA National Meeting on behalf of IaHIMA. There I served as a member of the AHIMA House of Delegates meetings representing Iowa. I attended many educational sessions at the annual meeting and reported back to the IaHIMA board and the membership through various newsletter articles, board reports, and sharing with District A members.



Marketing/Recruitment Liaison

Peggy Wolfe

2019 – 2020 MARKETING/RECRUITMENT ANNUAL REPORT –

We currently have 885 total members of IaHIMA.

Members per status type:

Active Members	717	Emeritus	11
Graduates	43	Honorary	1
Students	113		

Since our last annual meeting, 43 new members have joined IaHIMA. WELCOME!!

Members who have reached a milestone year within IaHIMA/AHIMA are:

15 Years: Kelly Wilson, Meredith Anderson, Amanda Fisher, Carmen Schmidt, Jill Jansen, Diane Grapp, Kathy Briggs, Jennifer Oltmanns, Julee Hohbach, Joanne Bean, Kathleen Kibat, Laura Atherton, Carrie Jackson, Shari Bottoms, Jennifer Larson, Barbara Jeffers, Alicia Elsbernd, Marla Pleggenkuhle, Vicky Koch, Mallory Kuhse, Stacey Massman, Kayla Seibert, Kimberly Frimmi-Short, Rhonda Adams, Steve Ransier, Tory Hunt, Kristine Boot, Erin Hoffa, Michelle Sexton, Connie Apperson, and Amanda Medrano.

20 Years: Kristi Bockenstedt, Jill Samec, June Medlock, Lindsay Krambeer, Debra Igou, Judy Allison, Stacey Gunderson, Louise Slack, Michele Grant, Amy Calvert, Tiffany Sommer, Laurie Draper, Elaine Birkey, Lori Johnson, Kristin Kula, and Kandi Gillitzer.

25 Years: Kristen Brundage, Andrea Kane, Rod Wilson, Dana Wilson, Trina Howard, Regina Manning, Lisa Niemann-Heidemann, and Lori Cherrier.

30 Years: Denise Grell, Carolyn Hansman, Tamara Staudt, Kathryn Schleuger, Margo Malone, Rhonda Seibert, Vicki Muller, JoAnn Breher, and Carol Plathe.

35 Years: Joan Waters, Laura Krogman, Janice Swanson, MariBeth Schneider, Gayle Even, Marlys Hansen, Patty Origer, Heidi Jones, Lisa Sturtz, and Jill Coble. ***After mailing out all recognition letters, I was notified that Jill Coble suddenly passed away last year. My condolences to her family, friends, and colleagues.

40 Years: Karen Parker, Janet VanBuskirk, and Catherine Sullivant.

45 Years: Catherine Ganfield and Carol Nicholson.

50 Years: Judy Butler

Congratulations to ALL!!

Thank you,
Peggy Wolfe



Communication Liaison Report

Submitted by: Abbi Telford, 2019-2020 Communication Liaison

Newsletter Report:

Spring (May) 2019 – This newsletter highlighted our Presidents Message, the 2019 Annual State Meeting, HIM-R Update, the AHIMA Advocacy Day in Washington DC, Board Member Spotlights of Shari Good & MariBeth Schneider, Marketing & Recruiting report with New, Active & Milestones, District C Continuing Education, District Changes, the current Ballot & upcoming meetings.

Fall (September) 2019 – This newsletter highlighted our Presidents Message asking our members to complete a survey on interest of quarterly roundtable meetings, President Elect Message, The Inevitable word: Change by Michele Flattery, Legislative Liaison Message on Patient Matching, Board Member Spotlight on Debbie Sylvester & Michele Flattery, Marketing & Recruiting report with New, Active & Milestones, HiPitch AHIMA Podcast, Journal of AHIMA, AHIMA's Mentor Program, August 2019 Codewrite Article, AHIMA's Call to Serve Volunteer opportunities, Clinical Coding Workout, District Changes and Upcoming Meetings.

Winter (January) 2020 – This newsletter highlighted the Presidents Message, What would you do, National Meeting Pictures, President Elect Message, More from Gayla Smith, Coding Co-Liaison Report by MariBeth Schneider on District A coding roundtable, AQ-IQ Coffee with the Coder, Social Determinants, Legislative Liaison Report, A Word from AHIMA Vice President on Policy & Government Affairs, OIG Compliance Videos, Marketing & Recruiting report with New, Active & Milestones, HiPitch AHIMA Podcast, Journal of AHIMA, AHIMA's Mentor Program, AHIMA's Call to Serve Volunteer opportunities, 2020-2021 Board Member Openings, IaHIMA Updated Districts with District E open and Upcoming Meetings.

Idea's for the Newsletter: Naming the newsletter, Alternative Source for Newsletter, Changing the Months that we do the newsletter.

Website: I continue to update the website with our Newsletters, Continuing Education options, District Meetings, Board Meeting Minutes.

Engage: I continue to create newsfeeds and add different information and continuing education opportunities. I also add information forwarded to me from other Board members. I am hopeful to get more engagement on this forum.

Respectfully submitted,

Abbi Telford. RHIT
IaHIMA Communications Liaison